



OUR COMPANY --- PROFILE - 2017

DEAR :



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Objectives & Scope of Work

The purpose and scope of work, as described below, is still general and will be detailed again on further discussions with the company. If the company wishes to utilize one or more of the services we offer.

Professional Cost

More detailed professional cost proposals will be submitted based on detailed discussion of the purpose and scope of work. However, as an illustration for the Company, we provide professional services based on calculations

Who We Are, The Team & Our Services

Our team consists of people with diverse backgrounds and experiences that can create an optimal solution

Closing

If in this proposal there are things that are not clear or there are things that need to be discussed further, we are very open to discuss with the company.



WELCOME TO ... Our Accounting & TAX administration services

Satvika Consulting is one of the providers of tax consulting services and accounting services in Bali. Satvika Consulting provides high quality, integrated and qualified taxation advice in accordance with applicable laws and regulations.



Our tax professionals help your tax planning reduce risk, manage tax burdens and boost your business performance.

Along with the development of the company's business, one aspect that needs to be monitored well and periodically is the aspect of accounting and tax aspects. Thus expected the potential payable tax can be minimized optimally.

In connection with the above matters, it is deemed necessary for the company to have a

tax consultant who is ready to provide professional tax services in order to increase tax saving through an innovative and comprehensive advise, interactive training, as well as slowly the problem of taxation in a comprehensive and periodic.

We Help You TO Secure
Your Goals With
Us Company

Our Guarantee



We treat all information relating to the assignment provided as highly confidential information and will not be misused by our side.

Founder Say

Director of Satvika Consulting is a professional tax advisor with in-depth knowledge of domestic tax laws and practices with a solid experience



Quality is the best
Business Plan &
happiness is the most
serious business



WIRA WIDIANA

Director at SATVIKA CONSULTING

Who We Are

CV.Satvika Consulting is a company engaged in the field of services, especially in the field of taxation and accounting that was established since January 25, 2014, our company serves a variety of services with good service quality.



01. Awesome Team

Our team are dedicated team players and full of smart, motivated people who care alot more about getting the job done, and the relationships we build, than about proving how clever we are. Satvika's people truly become a valuable extension of our clients' teams. As a result, our people are a primary reason our clients would recommend Satvika to others.

02. Hard Work

We always encourage our team to work hard, without overworking them. We always take a look at the factors that motivate their productivity, and let them guide us in creating a workplace that promotes hardwork, not overwork.

03. Developing Company

We view Satvika's culture as a competitive advantage and strive to create an environment where smart, motivated and creative people succeed. It's an environment where everyone's opinion is respected and we are proud of our heritage and dedicated to our customers.



The Team

SATVIKA CONSULTING

"Karmamy eva `dhikaras te, ma phalesu kadacana; ma karmaphalahetur bhur; ma te sango `stv akarmani"
 Mean: "Just run your duty, do not expect results; do not let the reward be the motive of your actions; so do not let yourself be silent "

"Yad-yad acarati srethas. Tad-tad eve `trao janah. Sa yat pramanam kurute lokas tad anuvartate"
 Mean: "Whatever the big people do will be followed by the people. Any example he gives will be imitated all over the world "
 (Source: Bhagawad Gita)

The above philosophy is the breath of life in our organization Satvika Consulting.



Ni Made Dewi Ary Astuti
Junior Tax Advisor



Ni Komang Ayu Tita Kurnia Dewi
Junior Tax Advisor



Ayu Nita Kharisma
Junior Tax Advisor



Ni Kadek Cyintia Dewi
Admin



The staffs are deft and friendly, always remind me of my tax obligations so I feel more orderly in carrying out my tax obligations. Now my affairs and tax files are well organized, neat and complete. Thanks.

WAYAN MADRA - CLIENT



Thanks to the Satvika Consulting has assisted us in the tax problems we experienced. Starting from SPT to Tax amnesty. We are very satisfied with the services that have been given.

Thank you :)

Sinar Dewata Abadi

Here is great satisfaction in knowing you've done your job well and served your clients' interests. It gives us particular satisfaction when our clients take the time to acknowledge their satisfaction by providing Satvika Consulting with their testimonials.

Very helpful, tax matters become clear. Competitive price does not matter if compared to its quality. Recommended consultant. Thanks.

Anom Panji Sakti



ABILITY
80%

One stop solution, we only need an accounting software, it turns out Satvika consulting can provide all our needs ranging from the preparation of business cycles to journalism to the preparation of financial statements all directed well by all teams. Recommended!

Cok Konfeksi

Our Services

We know we can't please everyone all the time - and our decisions are often disappointing for the side that doesn't hear what they wanted to hear. But whatever the outcome of your case, we hope you will be satisfied with the level of service we provide. Satvika's tax services professionals regularly monitor the plan and assist in making modifications that reflect clients' changing needs, goals and priorities. Our services include :

1.

Accounting Service

The purpose of the accounting service is to present the financial statements for the company so as to present the company's financial in real-time condition.

2.

Tax Consultation Service

The purpose of tax consulting services is to solve the actual problems faced by the Company in order to comply with the provisions of taxation and simultaneously optimize the tax savings

3.

Tax Diagnostic Review

The purpose of this tax review service is to help the Company understand aspects related to the Company's transactions and activities during the tax year as well as to calculate the potential for taxation arising.

4.

Tax Assistance Service

The purpose of this Tax Assistance Services is to help the Company obtain optimal results when dealing with the tax office, as in the tax audit process, the process of appeals, or the process of filing a lawsuit / appeal in the tax court.

5.

Tax Compliance Service

The purpose of this tax compliance service is to help the Company meet its tax obligations, ie calculate and pay taxes and report the notice letter (SPT) Period and / or Annual within the specified time period.

6.

Business Service

Business application software making and organizational structure's review

7.

Legal Service

Its a solution for those who want to establish a business entity or take care of business licenses related to the ongoing company.

8.

In House Training

HR training or employee training that is implemented on request by the client agency, The training Include Tax & Accounting, Financial Workshop, Seminar, etc.

9.

Software

We sell taxation and accounting software that can facilitate your daily business, we also serve the making of payroll software and other business software such as Travel, Hotel, Cooperative / LPD, etc.



Our tax compliance and consulting services team helps clients design a comprehensive plan to reach their financial objectives. Satvika consulting analyzes the current status of clients' investments, tax, insurance, retirement and estate plans.



Our Mission

Innovative

We collaborate with knowledge sharing, leveraging our collective expertise to provide you with high quality, the advice given has been tailored to your business demography, our priority goal is to alleviate the stresses associated with complex tax decision making.



The Company's responsibility is to fulfill all tax obligations attached to the Taxpayer, while we, in this case acting as tax consultants, only provide non-binding advice and exemptions from any compensation or liability incurred during our act in the capacity as a tax consultant.

Providing the best service by optimizing financial accounts that can add value to our clients

Vision

- Serve professional and consistent tax consultancy services to clients consistently.
- Providing Handling Services of all things related to taxation.
- Serving the taxpayers' representation services in connection with the Tax Administration.
- Provide advisory services in the framework of investigation and tax court.
- Serving legal services and other services that are still within the scope of taxation



Objectives & Scope of Work

The purpose and scope of work, as described below, is still general and will be detailed again on further discussions with the company. If the company wishes to utilize one or more of the services we offer.

Accounting Service

To achieve the purpose of accounting service, we perform assignments with the following scope of work:



Collecting Data

Collecting data related to sales, earnings, beginning balances, expenses as well as company property and debt



Data input

We will be entering daily or monthly accounting figures into software and also the customer details into a spreadsheet.



Adjustments

This will ensure consistency throughout the services.

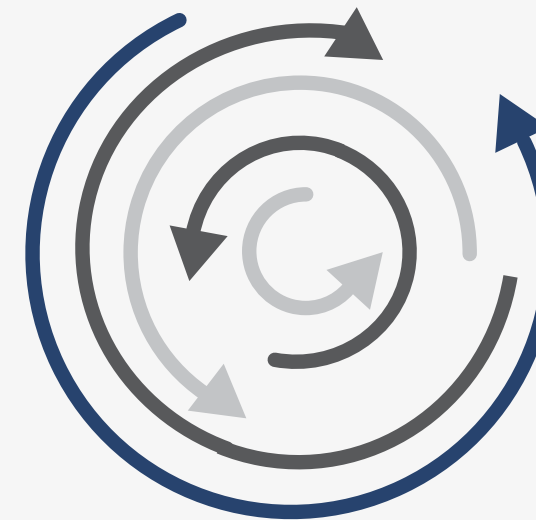


Preparing Financial Statements & Informs the Financial Statements to the Company

WHY US?

Hiring our accounting services can ease some of your load and allow more time to focus on your core business strategies. We offer a wide range of services, from basic bookkeeping to more complex issues, such as tax returns and audits. An advantage of using our accounting services is that the cost of services is often less than hiring an employee.

Tax Consultation Service



- Updating the company's requirements on taxation requirements;
- Reviewing corporate tax issues;
- Conducting discussions with the company in order to dig deeper into tax issues and solutions;
- Analyze the provisions of taxation and relate it to the problems to be solved;
- Provide spoken or written advice to the company.

Tax Diagnostic Review

This service is identical with the tax inspection as usual done by the tax office. What distinguishes is the final product (deliverables). For tax audits, the final product is a tax collection letter, in the form of tax assessment letters and / or tax collection letters, while for tax audit services, the final product is the conclusion and recommendation to improve the company's tax savings.

Objectives & Scope of Work

Tax Assistance Service

The purpose of this Tax Assistance Services is to help the Company obtain optimal results when dealing with the tax office, as in the tax audit process, the process of appeals, or the process of filing a lawsuit / appeal in the tax court. To achieve the objective, the scope of work is:



COLLECTING DATA

Collecting data that related to the Tax case of the company.



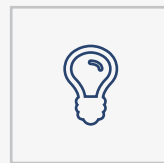
UNDERSTAND THE PROBLEM

Research how to address your issue. You may have several options & it's important to select the best one for your situation and understand how each option works.



PREPARE A LETTER

Prepare an objection letter / appeal letter if the case is a complaint or appeal



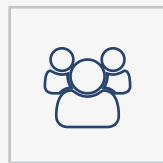
PREPARE SUPPORTING DOCUMENTS

Besides prepare the supporting document we also will discuss with the company about strategies to minimize potential tax debt



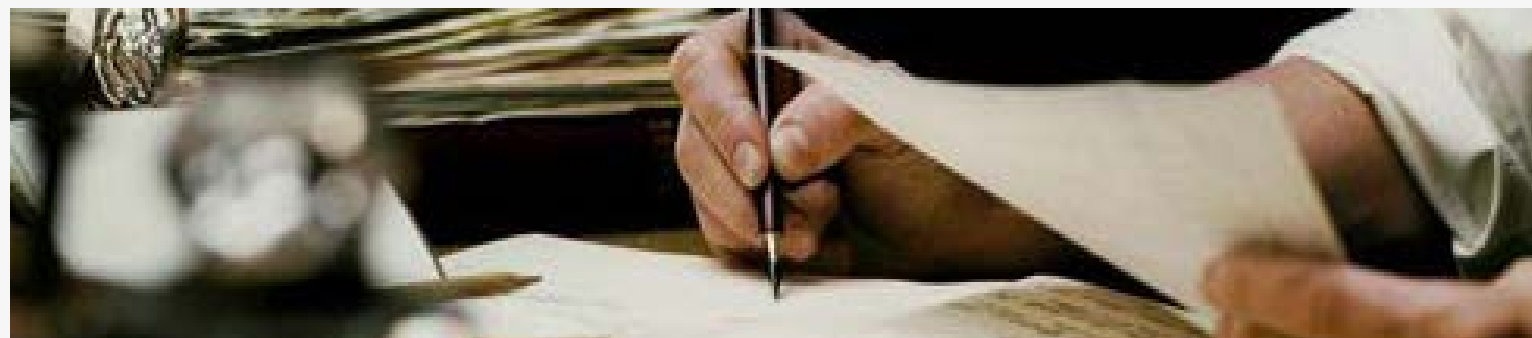
RESPONSE TO THE TAX OFFICE'S FINDING

Make a response to the tax office's findings or results



DISCUSS WITH THE TAX OFFICER

Discuss with the tax officer at the tax office for a tax audit or a complaint process or attend a court in the case of a lawsuit / appeal.



Tax Compliance Service

The purpose of this tax compliance service is to help the Company meet its tax obligations, ie calculate and pay taxes and report the Annual and / or Annual Tax Return (SPT) within the specified time period.

To achieve these objectives, the scope of work we propose is as follows:



1. Periodic Tax Return

- Calculate the tax that should be deducted from the bill to the vendor and the payout to be paid to the Company's employees;
- Compare tax objects to be reported in SPT Period with those recorded in the general ledger;
- Communicate taxes to the company for follow-up with the deposit of the indebted tax;
- Prepare SPT Period of Income Article 21/26, Income Tax Article 23/26, Income Tax Article 4 (2), and SPT Period of VAT.
- Report SPT Period to the tax office



2. Annual Tax Return

Annual Tax Return of Corporate Income Tax

- Preparing fiscal reconciliation
- Calculate depreciation by fiscal, tax payable, accrued taxes, and installments of income tax article 25 next year;
- Compare sales turnover to be reported in SPT with submissions reported in the VAT January-December VAT tax return period;
- Communicate the tax calculation to the Company for follow-up with the payment of tax payable;
- Prepare the SPT and report to the tax office



3. Annual Tax Return

Annual Tax Return of Income Tax article 21

- Calculate the taxes that should be deducted from the income paid to the Company's employees;
- Compare tax objects to be reported in SPT with those recorded in the ledger;
- Communicate the tax calculation to the Company for follow-up with the payment of tax payable;
- Prepare the SPT and report it to the tax office.



Objectives & Scope of Work

Business Service

Business Services can help you navigate the ongoing change and increasing complexity, understand and respond to your customers and capture new business opportunities like never before.

A partnership with Satvika Business Services means more than keeping up with the latest innovations in business and technology — it means working alongside consultants that can transforming enterprises and workforces through enhanced customer experiences, operational and process consulting.



SERVICES INCLUDED

- Creating Business application software that suit your needs
- Organizational structure's review, an organisational structure review is a useful exercise to reshape & optimise an organisation that can help Increase productivity and performance of your company, and also improve coordination.



Legal Service

- Handling and deed establishing businesses (Private Company / Limited Liability Company, Foreign Investment, Limited Partnership, UD)
- Handling Domicile License (SKTU)
- Patent Clearance Business Logo / Brand
- Registration / Annulment of Tax Payer Registration Number, Taxable VAT entity confirmation number, Electronic Tax Invoice, Electronic Filing Identification Number, Electronic Tax Invoices Numbering, etc.

In House Training

HR training or employee training that is implemented on request by the client agency, The training Include :

1. Tax
2. Accounting
3. Financial Workshop
4. Business Seminar
5. etc



Software

We sell taxation and accounting software that can facilitate your daily business, we also serve the making of payroll software and other business software such as Travel, Hotel, Cooperative / LPD, etc. Here are the Software products that we offer :



Jurnal id is a accounting and bookkeeping online software that intended for those who have difficulty in making a financial report by using a journal. You can manage your business easily, conveniently, anywhere and anytime.

Features :

- sales & purchases
- flexible ledger
- Instant reports
- contact list
- security and support
- 24/7
- multi user
- Smart bank
- inventory stock monitor
- recurring
- transaction tag
- quotation, order & delivery
- multi currency
- multi warehouse



RetGoo is an application that uses the BPM (Business Process Management) method approach and BPMN 2.0 international standard diagram notation (Business Process Model and Notation). RetGoo can be used to design, model, run / execute, and monitor business processes easily and attractively without having any programming skills.

Professional Cost

More detailed professional cost proposals will be submitted based on detailed discussion of the purpose and scope of work. However, as a description for the Company, we provide professional services based on the following calculations:

A. Hourly Charge

Based on the Hourly Rate calculations, professional fees charged to clients based on the rates as follows:

	• Partner in Charge	IDR 750.000 /hour
	• Manager in Charge	IDR 500.000 /hour
	• Supervisor	IDR 300.000 /hour
	• Senior Consultant	IDR 100.000 /hour
	• Junior Consultant	IDR 75.000 /hour

Based on the monthly calculation for Accounting Service and the Tax Administration, professional fees that were charged to the client based on the Term Rates are as follows:

* prices are negotiable



- Based on the monthly calculation for tax services for Individual Taxpayer, the professional fee charged to the client is IDR 1.500.000
- Based on the monthly calculation for tax services for the Agency Taxpayer, the professional fee charged to the client is IDR 2,500,000
- The above amount does not include 10% VAT and out-of-pocket expense (OPE), such as inner / outer city travel, photocopying, facsimile, and telephone charges.
- The hourly rate above includes the actual time taken for the conduct of regulatory research, the preparation of written answers, and discussions with the Company.
- Profit fee collection is done monthly based on a timesheet that describes the number of hours spent and activities undertaken to provide tax consulting services.
- Meanwhile, for OPE, billing is based on actual monthly OPE expenditure (reimbursable cost).

B. Retainer Fee

- Based on the calculation of the Retainer Fee, the professional fee is charged to the client based on a fixed amount each month, excluding the OPE billed under reimbursement mechanism.
- The above amount does not include 10% VAT and out-of-pocket expense (OPE), such as inner / out-of-city service, photocopying, facsimile and telephone charges.

C. Lumpsum Fee



In the Lumpsum Fee calculation, the professional fee is charged to the client on a value based on the estimated time spent (refers to hourly rate) for all the consultants involved in the assignment. The amount does not include 10% VAT and out-of-pocket expense (OPE), such as inner / outer city travel, photocopying, facsimile, and telephone charges.

Professional fee billing is done using the following terms:

50% of the approved professional fee is paid upon the signing of the contract;

30% of approved professional fees are paid when fieldwork is still in progress and entering the final settlement stage; and

20% of approved professional fees are paid when all work has been completed

For OPE, billing is based on actual monthly OPE expenditures (reimbursable costs).

D. Success Fee



Based on the calculation of Success Fee, the professional fee is charged to the client based on certain agreed percentage of total tax savings that can be achieved by the Company, such as in the process of tax audit, objection, or appeal.

If there is no tax savings, as referred above, the professional fee is only charged for the minimum fee agreed. The amount does not include 10% VAT and out-of-pocket expense (OPE), such as inner / outer city travel, photocopying, facsimile, and telephone charges.



50%

of the minimum approved professional fee (minimum fee) paid at the signing of the contract;



30%

of the minimum approved professional fee (minimum fee) paid when fieldwork is still in progress and entering the final settlement stage; and



20%

of the minimum approved professional fee (minimum fee) paid when all work has been completed;



100%

of the minimum professional fee (minimum fee) after deducting the minimum fee paid when all work has been completed.

For OPE, billing is based on actual monthly OPE expenditures (reimbursable costs).

Closure



Contact us

For the purpose and scope of the assignment of tax services that we submit in this proposal, please confirm whether it is in accordance with the wishes and desires of the company. If in this proposal there are things that are not clear or there are things that need to be discussed further, we are very open to discuss with the company.

MEMBER OF :

PAJAKKU is a company that is officially partnered with the Directorate General of Taxation (DJP) through Decree No. KEP. 20 / PJ / 2005 and has been extended through Decree No. KEP. 217 / PJ / 2015 as an electronic notification service provider company that can provide various applications or deliver electronic notification letters to the DJP and also designated as Billing Code Making Services as stated in SK KEP no. 126 / PJ / 2016.

The AOTCA (Asia Oceania Tax Consultants Association) is an umbrella organisation that embraces 21 national organisations from 17 Asia-Oceanic states and within them over 400000 tax

The IKPI (Ikatan Konsultan Pajak Indonesia) member is Tax Consultant with expertise and within the working environment, freely and professionals provide tax services to taxpayers in exercising its rights and fulfill tax obligations in accordance with tax legislation.

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Thank You